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# Receptionist (Sandy Springs)



990 Hammond Dr #900, Atlanta, GA 30328

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## Responsibilities:

- Answers telephones and directs the caller to the appropriate associate. Will transfer a caller to an associate's voice mailbox when the associate is unavailable.
- Greets and directs visitors to the company and takes care of the common areas
- Will take and retrieve messages for various personnel.
- Provides callers with information such as company address, directions to the company location, company fax numbers, company website, and other related information.
- Receive, sorts and forwards incoming mail. Maintains and routes publications.
- Coordinates the pick-up and delivery of express mail services and courier (FedEx, UPS, etc.)
- Assists in scheduling, confirming and/or ordering meals for meetings for assigned personnel.
- Assists in making travel, conference and seminar arrangements.
- Produce and edit letters, memos and correspondence.
- Prepares miscellaneous spreadsheets, charts and graphs as needed for project assistance.
- Maintains electronic file keeping, logging of project scans.
- Assists in the ordering, receiving, stocking and distribution of office supplies, safety equipment, and various marketing supplies.

## Qualifications:

- Microsoft Office: 1 year (Preferred)
- Customer Service: 1 year (Preferred)
- High school or equivalent (Preferred)
- Must have the ability to operate a computer and be proficient in Microsoft Office and Adobe.

\$15 - \$17 an hour

Apply Online at: <https://indeedhi.re/2LIMVgm>

Source: Indeed

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Posted 2/14/2021

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# Administrative Assistant (Sandy Springs)



6849 Peachtree Dunwoody Rd building a1, Atlanta, GA

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## **Responsibilities:**

- Manages incoming call flow and directs to appropriate team members
- Welcomes and provides general support to clients, visitors and candidates
- Manages maintenance of office condition and arranges necessary repairs or maintenance
- Supports the work of the chief executive officer include scheduling and generating and reviewing reports
- Communicate regularly with clinic manager regarding client concerns
- Establish, develop, maintain, and update filing system as assigned
- Assist with managing human resource task items
- Schedule and organize complex activities such as meetings, travel, and conferences
- Prepare for training and workshops hosted by the company locally and state wide

## **Qualifications:**

- Associate's degree required; Bachelor's degree in related field preferred.
- Three to five years of experience in an administrative role in a professional office setting.
- Expert skills in Microsoft Word, Excel, PowerPoint, and able to quickly learn new software systems

Apply Online at: <https://bit.ly/2NiYECQ>

Source: Employer Website

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# Human Resources Generalist (Roswell)



**Royal Oak Enterprises, LLC**

1 Royal Oak Ave, Roswell, GA 30076

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The Human Resources Generalist is responsible for supporting the HR Director in managing the day-to-day operations of the HR Department. The HR Generalist supports and manages the administration of the HR policies, procedures, and programs. The HR Generalist carries out responsibilities in the following functional areas: recruiting/talent, Human Resource Information Systems (HRIS), employee relations, unemployment claims, training and development, benefits, compensation, organizational development, and employment.

- Recruiting and staffing logistics.
- Employment and compliance [regulatory concerns and reporting].
- Employee onboarding and new hire orientation.
- Policy development and documentation\_.
- Employee relations.
- Partners with accounting and payroll.
- Company employee communication.
- Compensation and benefits administration.

## **Qualifications:**

- Experience in the administration of benefits and compensation programs and other Human Resources programs.
- Excellent computer skills in a Microsoft Windows environment. Must include Excel and demonstrated skills in database management and record keeping.
- Minimum of a Bachelor's degree or equivalent in Human Resources, Business, or Organization Development or equivalent. Master's degree preferred.
- Three to five plus years of progressive leadership experience in Human Resources positions.

Apply Online at: <https://indeedhi.re/3aaV6eW>

Source: Indeed

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# Consumer Services Representative (Buckhead)



3333 Piedmont Rd NE, Atlanta, GA 30305

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The Consumer Services Representative is responsible for creating an exceptional interaction with every consumer contact by delivering responsive consumer engagement solutions. This role is designed to ensure the highest level of team excellence by extending availability for answering emails, social media posts, and phone calls from our consumers related to products, usage, orders and/or shipping queries, in addition to many other miscellaneous questions.

- Display a thorough knowledge and retention of Kids II brands and products.
- Demonstrate the ability to multi-task while delivering exceptional consumer service at every interaction.
- Process and answer all telephone, email, and social media inquiries with a high level of accuracy and attention to detail and within defined performance standards.
- Provide product troubleshooting as appropriate for our consumers.
- Process quality complaints, refunds, and replacement part orders within company guidelines and efficiently to resolve a consumer's concern.
- Document and track open/follow-up case logs effectively and insure timely consumer follow through and resolution.
- Arrange for proper return of products as deemed necessary by business guidelines.
- Attend SAS reviews for assigned product categories

## **Qualifications:**

- 1+ years of customer service experience in a corporate environment
- High school diploma or general education degree (GED) is required.
- Strong Microsoft Office (Word, Outlook and basic Excel) experience and the ability to learn the internal BMS log system.

Apply Online at: <https://bit.ly/3bf6jdV>

Source: Employer Website

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# Administrator (Sandy Springs)



5 Concourse Pkwy #1000, Atlanta, GA 30328

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Aprio is a top 50 CPA-led advisory firm.

- Provide administrative support to Partners and Directors - Advisory Services team
- Prepare client billing, monthly statements, credits and adjustments, generate billing reports and expense reports in time and billing system as needed
- Manage and maintain busy daily calendars
- Schedule conference calls and conference rooms
- Coordinate and arrange travel arrangements
- Set up new clients and maintain existing client information
- Compose, create and edit proposals, letters and presentations
- Prepare expense reports
- Plan and manage meetings and events
- Answer and screen phone calls
- Meet and greet clients and visitors

## **Qualifications:**

- High school diploma or general education degree (GED)
- Preferred Associates/Bachelors degree
- Minimum of five (5) years related experience in a management support role; preferably Professional Services environment
- Experience with multifaceted routine bill preparation and invoicing
- Proficiency in MS Office with expertise in Outlook, Word (Advanced), PowerPoint and Excel (Intermediate to Advanced) is essential
- Familiarity with a CRM is a plus

Apply Online at: <https://bit.ly/3acLrEv>

Source: Employer Website

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# Administrative Assistant (Alpharetta)

## Phase Housing Management LLC

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We are looking for a responsible Administrative Assistant to perform a variety of administrative and clerical tasks for our growing property management company! Duties of the Administrative Assistant include providing support to our managers and employees, assisting in daily office needs and managing our company's general administrative activities. Administrative Assistant responsibilities include making travel and meeting arrangements, preparing reports, processing and distributing mail, and maintaining appropriate filing systems.

- Answer and direct phone calls
- Organize and schedule appointments
- Plan meetings and take detailed minutes
- Write and distribute email, mail, correspondence memos, letters, faxes and forms
- Assist in the preparation of regularly scheduled reports
- Develop and maintain a filing system
- Update and maintain office policies and procedures
- Order office supplies and research new deals and suppliers
- Maintain contact lists
- Book travel arrangements
- Submit and reconcile expense reports

### **Qualifications:**

- High school or equivalent (Preferred)
- Microsoft Office: 2 years (Required)
- Administrative assistant: 2 years (Required)

\$14 - \$15 an hour

Apply Online at: <https://indeedhi.re/3pg7PRC>

Source: Indeed

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# Administrative Assistant PT (Sandy Springs)



THE AMERICAN SCHOOL OF PROTOCOL®

735 Langford Ln NW, Atlanta, GA 30327

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## Qualifications:

Advanced computer skills: Microsoft Office, WordPress, Constant Contact, and Photoshop.

Social media proficiency is a must.

Customer Service: 1 year (Preferred)

Hours: 10am-3pm

\$12 - \$15 an hour

Apply Online at: <https://indeedhi.re/3qnyUDS>

Source: Indeed

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# Receptionist/Administrative Assistant (Alpharetta)



**Alliant Insurance Services**

1125 Sanctuary Parkway Suite 300. Alpharetta, GA 30009

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Responsible for answering incoming calls, directing calls to appropriate associates, mail distribution, the flow of correspondence, requisition of supplies as well as additional administrative duties. Provides general office support with a variety of administrative activities and related tasks.

**Qualifications:**

- High school diploma or equivalent combination of education and experience
- 0 - 2 years related work experience
- Proficient in Microsoft Office products

Apply Online at: <https://bit.ly/3daCdKY>

Source: Employer Website

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# Receptionist (Dunwoody)



## **Dunwoody Health and Rehabilitation Center**

5470 Meridian Mark Rd Bldg E, Atlanta, GA 30342

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### **Qualifications:**

Minimum high school diploma or equivalent.

Apply Online at: <https://bit.ly/3tXVXY3>

Source: Employer Website

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# Administrative Assistant (Perimeter)



**Open House Atlanta Realty and Investments LLC**

1050 Crown Pointe Pkwy #470, Atlanta, GA 30338

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Open House Atlanta Realty and Investments LLC is a full-service real estate investment company that provides single-family rentals to international investors.

- Assist the Acquisition Analysts in maintaining all documentation of real estate transactions
- Prepare closing documents for new acquisitions
- Review vendor invoices for accuracy
- Order and maintain stock of all office supplies.
- File documents
- Data entry
- Create Excel sheets for Acquisition Analysts
- Ability to use Microsoft Office is necessary.
- Coordinate and book travel as necessary
- Create reports on leasing efforts

## **Qualifications:**

- Microsoft Office knowledge is necessary
- 2+ years in administrative role
- Gmail knowledge preferred
- Prior bookkeeping knowledge preferred, but not required

Salary: \$35,000.00 to \$40,000.00 /year

Apply Online at: <https://indeedhi.re/2Zey4xl>

Source: Indeed

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# Client Relations Coordinator (Roswell)



## **Veterinary Referral Surgical Practice**

900 Holcomb Bridge Rd, Roswell, GA 30076

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The Client Relations Coordinator is responsible for ensuring that the veterinary front office is running smoothly on a daily basis. They act as a front desk receptionist, dealing with animal owners and taking responsibility for incoming calls. An important aspect of the responsibility of this position is to coordinate referrals with the referring veterinarians and other VRSP offices. The Client Relations Coordinator must be able to multi-task and keep up with client appointments, consent forms, client invoices, appointments, animal records, incoming mail and banking deposits.

### **Qualifications:**

- Experience working with clients
- Some college to 4 year preferred.
- Knowledge of or interest in learning veterinary medical terminology

\$16 - \$17 an hour

Apply Online at: <https://indeedhi.re/3tL9ty9>

Source: Indeed

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Posted 2/14/2021

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# Customer Service/Care Rep – Contract (Alpharetta)

**ASAP Solutions Group**

Location: Equifax - 1525 Windward Concourse, Alpharetta GA 30005

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[ASAP Solutions is a staffing agency.]

The Customer Care/Customer Service Representative will be responsible for managing all aspects of customer service including answering inquiries via phone and e-mail, taking orders, and follow up services. Customers may be internal or external with requests of varying degrees of complexity. Must have strong interpersonal, customer service and communication skills.

[No qualifications specified in ad.]

12 months contract

Apply Online at: <https://bit.ly/3tLaV3I>

Source: Employer Website

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Posted 2/14/2021

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# Executive Assistant (Sandy Springs)



8409 Dunwoody Pl, Sandy Springs, GA 30350

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Our company is searching for an individual who can assist our President/CEO and help improve productivity, supporting him in his daily professional and personal life so that he may focus on high-level tasks.

- Answer phones (low to medium volume of daily calls)
- Assist with selection of new technology and office equipment as needed
- Make travel/lodging arrangements for CEO when needed
- Schedule meetings and phone conferences
- Assist with typing and formatting presentations, reports, manuals, newsletters, website content and other administrative publications
- Communicate effectively with Executive Management Team and colleagues;
- Write clearly and proofread impeccably
- Manage the filing system, track incoming and outgoing correspondence, and coordinate the flow of paperwork through the business
- Manage own time and that of supervisor through the use of exceptional calendaring and organizational skills
- General office
- General personal tasks when assigned (ie. making dinner reservations)

## **Qualifications:**

- Bachelor's degree. (Required)
- Five to seven years professional experience in an Executive Assistant role. (Required)
- Experience with CRM software
- Preferred:
- Website design and maintenance
- QuickBooks

Apply Online at: <https://indeedhi.re/3q98Hc5>

Source: Indeed

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# Call Center Representative PT (Work-from-Home)



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Sir Grout is a national leader in hard surface restoration with franchises throughout the U.S. Sir Grout has a virtual call center to service our franchise owners that consist of full and part time customer service representatives that work from the comfort of their homes. The position reports to a remote call center manager based in Atlanta.

- Answer incoming calls from customers to schedule, reschedule, or cancel estimate appointments and work appointments.
- Make outbound call to customers to follow up on internet leads and schedule appointments for these customers.
- Return voice mail messages left by customers.

## **Qualifications:**

- High speed internet with a modem or router that you can plug an internet phone into (we provide the internet phone system).
- A working computer that runs at a good speed.
- Must be able to work Monday through Friday between the hours of 12:00pm and 8:00pm EST and Saturday between the hours of 9:00am and 5:00pm EST. Saturdays are required.

\$10 an hour

Apply Online at: <https://indeedhi.re/2NqDgMc>

Source: Indeed

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# Front Desk Agent (Sandy Springs)



5793 Roswell Rd NE, Atlanta, GA 30328

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## Responsibilities:

- Maintains and controls room inventory and availability.
- Possesses knowledge of the hotel's credit policies.
- Possesses knowledge of hotel products, rates, and special programs.
- Distributes guests' mail and packages.
- Conducts inventory of and restocks supplies.
- Completes "bucket checks" each shift.
- Completes checkout procedures for guests.
- Maintains security of guest keys and cash drawer; counts and verifies the cash at the end of each shift.
- Monitors guest accounts and notifies supervisor of any extreme changes to any guest account, or suspicious actions by guests.

## Qualifications:

- High school or equivalent (Preferred)
- Hotel Experience: 1 year (Preferred)
- Front Desk: 1 year (Preferred)

\$9 - \$11 an hour

Apply Online at: <https://indeedhi.re/3p7z9l9>

Source: Indeed

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Posted 2/14/2021

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# Account Coordinator (Sandy Springs)



8215 Roswell Road, Atlanta, GA 30350

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Logix is a team of claims resolution and accounts receivable experts that specialize in serving hospitals, medical groups and other healthcare providers.

## **Responsibilities:**

- Collect, record and store client information and documentation.
- Communicate with the clients, the adjusters, the doctors' offices, and attorneys.
- Assist with the drafting and reviewing of documents.
- Review and update records
- Be able to obtain police reports, medical bills, medical records, lost wage documentation, and insurance policy limits information.

## **Qualifications:**

- High School Diploma or GED Required
- Associates Required; Bachelor's degree Preferred
- Minimum 1 Year experience Required

Apply Online at: <https://bit.ly/3pdb0cW>

Source: Employer Website

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# Front Office Coordinator (Brookhaven)



4060 Peachtree Rd NE Ste J, Atlanta, GA 30319

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Provide a very high level of customer service, greet all patients, and collect money.

**Qualifications:**

Experience: office: 2 years (Required)

\$30,000 - \$38,000 a year

Apply Online at: <https://indeedhi.re/3a7WAX8>

Source: Indeed

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Posted 2/14/2021

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# Parking Attendant (Sandy Springs)



Location: NORTHSIDE HOSPITAL ADMIN, 1000 JOHNSON FERRY ROAD ST, 30342

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## **Responsibilities:**

- Direct incoming customers to available parking spaces.
- Count vehicles on location throughout shift, as needed.
- Write and issue violation warnings to tenants and visitors that violate garage policies.
- Patrol transient and reserved parking levels on foot or in customized motor carts, if applicable.
- Provide assistance to customers that have forgotten where they parked their vehicle.
- Responsible for being at work every scheduled day, on time and in uniform.
- Courteously assist Customers by answering any questions they may have. If necessary, direct the Customer to the Facility Manager for further assistance.
- Control traffic at entrances and exits as needed.
- Assist in the maintenance and repair of parking equipment and any general maintenance tasks as directed by the Facility Manager.
- Report any known accidents, observed or suspected violations of Company policy, safety hazards or any unusual occurrence to the Facility Manager.

## **Qualifications:**

- Less than High School education or one month related experience, training or an equivalent combination of education and experience.

Apply Online at: <https://bit.ly/370RGJR>

Source: Employer Website

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# Meter Reader (North Fulton)



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Bermex has immediate openings for motivated individuals to read utility meters in the North Fulton area. The job involves reading and recording utility meters on an established routes. Must be in good physical condition and able to lift 20 lbs. on a frequent basis. Most of our employees work independently and are provided their own company vehicle.

**Qualifications:**

- Must be in good physical condition and able to lift 20 lbs. on a frequent basis.

Work days are Monday - Friday

Apply Online at: <https://bit.ly/2MWgiwr>

Source: Employer Website

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# Human Resources Specialist

## (Sandy Springs)



5555 Glenridge Con Ste 700, Atlanta, GA 30342

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Provides technical and administrative support to the People Team that includes coordination and management of total rewards processes, onboarding processes and strategic support to the field operations. Total Rewards processes include benefits, leave management, worker's compensation, I-9 verification.

### **Qualifications:**

- High School Diploma required
- Bachelor's Degree preferred
- Degree in Human Resource Management, Business Administration or related field preferred
- Four years of administrative support experience, two years of human resources admin support or one year as People Team Specialist supporting an HR team.
- One year of human resource generalist experience with health care experience. Experience in managing and implementing projects and strategic change initiatives. Experience in benefits and leave management preferred.
- PHR or SPHR or other Human Resource Certification preferred.

Apply Online at: <https://bit.ly/3q9Psz3>

Source: Employer Website

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# Temporary Eligibility Specialist

## (Alpharetta)



4501 North Point Pkwy #260, Alpharetta, GA 30022

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This position performs various COVID-19 rent program activities.

- Processing applications for eligibility and screening, requesting family and landlord documentation, reviewing and verifying information.
- Accurately and timely calculating annual income from documentation provided by the family, updating applicant records and tracking.
- Reviewing documentation with attention to detail.
- Utilize computer programs to prepare correspondence and reports, requesting verification documents from landlords.
- Verifying eligibility for rent assistance, reviewing leases, determining rent assistance portion, all in conformance with established rent assistance policy, and prescribed performance standards.

### **Qualifications:**

- High school or equivalent (Preferred)
- Customer Service: 2 years (Preferred)
- Banking/ Accounting: 2 years (Preferred)
- Eligibility: 2 years (Preferred)

\$17 - \$20 an hour

Apply Online at: <https://indeedhi.re/3qdDyVc>

Source: Indeed

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Posted 2/14/2021

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# Entry Level Office Manager

## (Sandy Springs)



211 Hilderbrand Dr, Sandy Springs, GA 30328

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You will be answering phones, helping with customers, keeping up with paperwork, and light cleaning duties.

**Qualifications:**

- High school or equivalent (Preferred)

The hours for the position are Tuesday - Thursday 10:30am - 6:00pm, Friday 10:30am - 7:00pm, and Saturday 8:00am - 12:00pm.

\$8.00 - \$13.00 per hour

Apply Online at: <https://indeedhi.re/2Z3lv7U>

Source: Indeed

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Posted 2/14/2021

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# Receptionist (Roswell)



11225 Alpharetta Hwy, Roswell, GA 30076

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## **Responsibilities:**

- Provides receptionist, administrative and secretarial support.
- Operate multi-line Polycom telephone system to answer incoming telephone calls, determine purpose of callers, and transfer calls to appropriate personnel or department.
- Welcome on-site visitors, determine nature of business, and announce visitors to appropriate personnel.
- Orders, receives, and maintains office supplies.
- Preparing special projects including large office events.
- Interface at a high level with internal and external executives that visit the dealership.

## **Qualifications:**

- Must have working knowledge of PCs, word processing, presentation and spreadsheet software (Microsoft Office and Outlook experience a must)
- Must have knowledge working a CRM system on a PC.

Apply Online at: <https://bit.ly/2OgcKFt>

Source: Employer Website

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# Concierge PT - Evenings/Weekends (Dunwoody)



475 Mount Vernon Hwy NE, Atlanta, GA 30328

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Welcome visitors and answer incoming calls in a warm, pleasant and professional manner, maintain a clean and neat reception area, handle specific resident services, and supply administrative support as needed.

- Assist in preparing for new residents' move-in as requested.
- Receive and send packages as requested by your supervisor.
- Distribute mail daily.
- Keep accurate records of any resident charges for transportation or other services.

## **Qualifications:**

- High school or equivalent (Preferred)
- Customer Service: 1 year (Preferred)

Apply Online at: <https://indeedhi.re/3adqzgJ>

Source: Indeed

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## Receptionist (Dunwoody)



1720 Mt Vernon Rd Suite A, Atlanta, GA 30338

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### **Qualifications:**

Experience in direct care or home care administration a BONUS

High school diploma or GED required

Experience preferred, but willing to train the right candidate

Apply Online at: <https://bit.ly/2MXkQCB>

Source: Employer Website

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# Warehouse Associate - Hiring Event!



[Hire Dynamics is a staffing agency.]

**Wednesday, February 17, 2021**

10:00 AM - 2:30 PM US/Eastern

**Thursday, February 18, 2021**

10:00 AM - 2:30 PM US/Eastern

**Hire Dynamics Alpharetta Branch**

960 North Point Pkwy #120

Alpharetta, GA 30005

**We will be hiring for the following locations:**

Alpharetta Facility, Alpharetta, GA 30005 US

Sandy Springs Facility, Sandy Springs, GA 30328 US

Apply Online at: <https://indeedhi.re/3jKr30O>

Source: Indeed

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# Human Resources Assistant - Part-Time (Alpharetta)



6875 Shiloh Rd E, Alpharetta, GA 30005

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The Human Resources Assistant will support the day-to-day administration of HR, recruiting, payroll, and benefits processes. This position supports the HR team in ensuring that accurate employee records are kept up to date throughout the employment cycle. This position will have special emphasis on information confidentiality, recruitment and accurate payroll processing/data entry. NOTE: The HR Assistant role will focus more on Recruiting and HR Administration.

- Perform Recruitment tasks: job posting, resume review, phone screening, interview coordination, post interview, job offers, new hire orientation, new hire follow up.
- Assist in document preparation for recruitment and pre-employment processes.
- Create welcome packets for employee onboarding and orientation.
- Respond appropriately to HR inquiries from internal and external sources.
- Perform light payroll duties.
- Maintain accurate personnel records in various formats.
- Maintain and update various databases.
- Handle confidential HR documents and correspondence.
- Produce monthly reports for management team.

## **Qualifications:**

- 3 years of experience in successful recruiting and staffing.
- Experience in dealing with contractors.
- Associates degree required or 3 years of experience in HR (4-year degree preferred).
- Ability to type at least 40 words per minute.

Apply Online at: <https://bit.ly/3jLdxdu>

Source: Employer Website

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# Food Service, Housekeeping, & Other Now Hiring – Week of 2/14/21

## **Front of House (Buckhead)**

**\$9 - \$11 an hour**

Jack's New Yorker Deli / 3333 Piedmont Rd NE #120, Atlanta, GA 30305

<https://indeedhi.re/3q4aG1r>

## **Drivers - Non-CDL (Roswell)**

**Up to \$20 per hour**

All My Sons Moving & Storage / 1200 Northmeadow Pkwy Ste. 100, Roswell, GA 30076

<https://indeedhi.re/3acQwg6>

## **Dishwasher (Roswell)**

Another Broken Egg / 10800 Alpharetta Hwy #120, Roswell, GA 30076

<https://bit.ly/2Ni4JPL>

## **Laundry Attendant (Alpharetta)**

**\$10 - \$13 an hour**

Towneplace Suites / 7925 Westside Pkwy, Alpharetta, GA 30009

<https://indeedhi.re/3rF6oxL>

## **Dishwasher (Perimeter)**

Del Frisco's / 236 Perimeter Center Parkway NE, Suite 120

<https://bit.ly/2Z6WCsi>

## **Crew (Alpharetta)**

**\$10.00 - \$11.75 an hour**

Cook Out Restaurant / 11475 Haynes Bridge Rd, Alpharetta, GA 30009

<https://indeedhi.re/3a9D2Sp>

## **Busser (Roswell)**

VAS Kouzina / 942 Alpharetta St, Roswell, GA 30075

<https://indeedhi.re/3rKsgYy>

## **Servers FT/PT (Alpharetta)**

California Pizza Kitchen / 6301 North Point Pkwy, Alpharetta, GA 30022

<https://bit.ly/3aOxzi0>

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# Food Service, Housekeeping, & Other Now Hiring – Week of 2/14/21

## **Cashier (Perimeter)**

la Madeleine / 1165 Perimeter Center W Ste 330 Atlanta, GA – 30338

<https://indeedhi.re/3d0dk4B>

## **Dishwasher (Alpharetta)**

Chili's / 7800 North Point Pkwy, Alpharetta, GA 30022

<https://bit.ly/2MZsBIk>

## **Dishwasher PT (Alpharetta)**

Atria North Point / 100 Somerby Dr, Alpharetta, GA 30009

<https://bit.ly/376Zslg>

## **Housekeeper (Buckhead)**

Lenbrook Square / 3747 Peachtree Rd NE, Atlanta, GA 30319

<https://bit.ly/2Zb6q4r>

## **Host (Sandy Springs)**

Tupelo Honey / 4600 Roswell Rd Bldg C Ste 110, Sandy Springs, GA 30342

<https://bit.ly/3aflbtb>

## **Housekeeper (Alpharetta)**

**From \$10 an hour**

Comfort Inn / 5455 Windward Parkway, Alpharetta, GA 30004

<https://bit.ly/3b026uj>

## **Dishwashers (Buckhead)**

Bones Restaurant / 3130 Piedmont Rd NE, Atlanta, GA 30305

<https://indeedhi.re/3qi3Sx9>

## **Store Associate (Roswell)**

\$15.00/hour

Aldi / 600 MANSELL RD, ROSWELL, GA, USA, 30076

<https://bit.ly/3rVdrCT>