



Position: NFCC Childcare Worker

Classification: Part –time 12-20 hours a week, \$12.00

an hour

General Responsibilities: The NFCC Childcare Worker has the critical role of providing a fun, safe, and welcoming environment for children from the ages 2 to 11 while their parents attend classes in the NFCC Education Programs. The NFCC Childcare Worker will be required to have a background check and drug screen. Bi-lingual skills are preferred.

Specific Duties:

- Greet children and ensure parents sign them in every time they bring or leave with their child.
- If child needs assistance with feeding or toileting, parents are excused from class to assist child.
- Clean interactive areas throughout each class sessions.
- Organize creative craft and game activities for younger children.
- Monitor children to ensure that they play and interact with one another in a safe and appropriate manner.
- Record any problems that may occur and give report to Programs Manager.
- Supervise older children needing to complete homework assignments.
- Contact Programs Manager and the children’s parents in the case of an emergency.
- May be asked to complete and maintain CPR certification.
- Offer direction to volunteer assistants.
- Reports to: Programs Manager

NFCC will offer child care in both the mornings and Tuesday and Thursday evening.

Please submit resume to: NFCC Programs Manager Wynona Kuehl at wkuehl@nfcchelp.org.

Questions: Call Wynona Kuehl at 678-387-4458

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