

## **North Fulton Community Charities Part Time Bilingual Sales Associate Position**

**Sales Associates play a critical role by providing customers with fast, friendly and accurate customer service. The successful cashier will play a most important role in achieving customer satisfaction and revenue growth for the charity.**

### **RESPONSIBILITIES:**

- Provide excellent customer service, be attentive and friendly, kind yet firm.
- Ensure a thorough check out and maintain complete control of this prominent area.
- Need to be accountable for cash register, drawer at shift conclusion, while maintaining receipts, records and the ability to reconcile at shift ending.
- Work well with all ethnic and financial backgrounds.
- Assist clients with the NFCC Family Choice Clothing Program.
- Replenish merchandise, keep all areas of the sales floor neat, clean and organized.
- Ability to continuously learn and adapt to change.
- Must work under immediate supervision of manager or director and rely on instructions daily.

### **QUALIFICATIONS:**

- Possess excellent interpersonal, communication and customer service skills.
- Prior retail experience.
- Good Physical Condition: Must be able to stand for periods of time and lift up to 25 pounds.
- Personality should be enthusiastic, patient, yet firm and kind.
- Desire to assist the charity in achieving their mission by assisting clients in their time of need.
- Basic Math and Computer skills are required for accuracy.
- Bilingual (Spanish).

Hours: Open availability Monday-Saturday

Pay Rate: \$12.00 per Hr

To apply for this position, please contact Tina Adams Thrift Shop General Manager Services - [tadams@nfcchelp.org](mailto:tadams@nfcchelp.org).