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# Marketing Communications Manager (Roswell)



89 Grove Way, Roswell, GA 30075

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## Responsibilities

- Lead marketing and public relations efforts to increase awareness of the CDA and its mission.
- Design, implement and evaluate marketing strategies and activities, including, but not limited to brand management, public relations, newsletters, annual report, social media, website, branded collateral, announcements, invitations, videos, and development communications.
- Work closely with the Advancement Team to coordinate the communication for all CDA special events, including design and production of invitations, presentations, videos, signage, on-site support, acknowledgements, and any other needs as assigned.
- Project manage specific fundraising and donation campaigns, such as Back to School, Giving Tuesday, Santa Shop, and year-end appeal, including setting up the campaign in our CRM, pulling data and segmenting lists, creating communications components, and tracking results.

## Qualifications:

- Bachelor's degree required.
- 3+ years of marketing experience, including demonstrated results of communications strategies; development and fundraising experience and/or project management experience a plus.
- Experience with multiple social media platforms.
- Experience with Canva, WordPress, Constant Contact, and Bloomerang, or similar programs required.
- Strong computer skills, including MS Office.

**Job Type:** Full-time

**Pay:** \$25 an hour

[Apply Here](#)

Source: Indeed

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# IT Support Specialist (Sandy Springs)



**City of Sandy Springs**

1 Galambos Way, Sandy Springs, GA 30328

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## **Responsibilities**

- Provide onsite and remote technical support for hardware, software, networking, and mobile devices
- Deploy, configure, and maintain PCs, laptops, and peripherals
- Troubleshoot Windows systems and support Microsoft 365, with emphasis on Outlook and Microsoft Teams
- Support mobile device setup and troubleshooting
- Maintain network connectivity and diagnose equipment issues
- Manage and document service requests through a ticketing system
- Deliver courteous, timely, and effective customer service
- Provide end-user training as needed
- Participate in rotating on-call coverage during non-business hours
- Assist with new technology deployments and IT projects
- Support critical systems for public safety departments

## **Qualifications:**

- Associate's degree in a related field
- Two (2) years of relevant IT support experience (or equivalent combination of education and experience)
- Working knowledge of TCP/IP, DNS, DHCP, and basic networking principles
- Strong proficiency with Microsoft 365 (especially Outlook, Microsoft Teams)
- Experience supporting Windows desktops and laptops
- Experience with macOS in a managed enterprise environment (a plus)
- Familiarity with Microsoft Teams Phone systems and office equipment
- Experience using service ticketing systems

**Preferred:** CompTIA A+, Network+, Security+, Cloud+, or comparable certification

**Job Type:** Full-time

**Pay:** \$27.60 - \$33.65 an hour

[Apply Here](#)

Source: Indeed

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## Sales Management Trainee (Sandy Springs)



6509 Roswell Road, Sandy Springs, GA 30328

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### Responsibilities

You will be entrusted to serve as both the face of Enterprise to customers and partners and the behind-the-scenes operational expert. In our structured program, you will master the knowledge and skills you need to eventually run your own branch, cultivate new business and develop your team.

In our hands-on learning environment, you will receive the guidance, mentoring, and support you need to be successful. You will also get out into the community and establish the relationships essential to building your own business.

We'll teach you how to excel at customer service, sales and marketing, finance, and operations. And you'll learn what it means to always put our customers first.

### Qualifications:

- Must have a Bachelor's degree
- Must have a minimum of 12 months experience in sales, customer service, management and/or leadership
- Must have a valid driver's license with no more than 2 moving violations or at-fault accidents in the last 3 years
- No alcohol or drug related conviction on driving record in last 5 years
- Must be authorized to work in the United States and not require work authorization sponsorship by our company for this position now or in the future
- Must be available to work an average of 45 hours per week
- Must not have interviewed with Enterprise for the Management Trainee position in the last 12 months

**Job Type:** Full-time, 45 hour week

**Pay:** \$53,105 - \$54,605 a year

[Apply Here](#)

Source: Indeed

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## Administrative Assistant (Sandy Springs)



Apartments.com™ National Apartment Management

5450 Glenridge Drive, Atlanta, GA 30342

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### Responsibilities

- Manage and organize email correspondence
- Calendar coordination and scheduling
- Maintain digital files (leases, contracts, compliance documents)
- Prepare and update spreadsheets and reports
- Assist with invoice tracking and administrative bookkeeping tasks
- Vendor communication and follow-up
- General operational administrative support

### Qualifications:

- Proficiency in Microsoft Office Suite (Word, Excel, Outlook) is required
- Strong attention to detail
- Self-starter with the ability to work independently
- Punctual and reliable
- High level of discretion and professionalism
- Clear written communication skills
- Property management experience is a plus, but not required.
- A college degree is a plus, but not required.

**Job Type:** Part-time; 20–25 hours per week, Spread across 3–5 days; Flexibility is required.

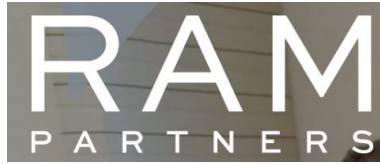
**Pay:** \$24.46 - \$29.45 an hour

[Apply Here](#)

Source: Indeed

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## Assistant Property Manager (Sandy Springs)



Sandy Springs, GA 30350

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### Responsibilities

- Complete daily transactions and tasks related to the financial operation of the community by collecting and posting rent, fees, and other payments, preparing deposits and financial reports
- Review and submit invoices from vendors and service providers for payment
- Review resident files and accounting records, communicate with residents regarding outstanding balances, and implements procedures for collecting on delinquencies
- Process resident move-outs by reviewing lease terms and notice requirements
- Follow up on service requests with the maintenance team and ensure resident's requests have been completed

### Qualifications:

- High School Diploma or equivalent, college degree is a plus
- Valid Driver's license is required
- Excellent verbal and written communication skills
- Proficiency in Microsoft Office (Word, Excel)
- Industry software experience (YARDI, On Site, etc.)
- Able to multitask and meet deadlines in a timely manner
- Willing to work flexible schedule including weekends
- Legal authorization to work in the United States

**Job Type:** Full-time

**Pay:** \$24 - \$26 an hour

[Apply Here](#)

Source: Indeed

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## Fitness Studio Manager (Alpharetta)



Alpharetta, GA 30009

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### Responsibilities

- Lead daily studio operations with a strong *in-studio* presence
- Manage and support a high-performing team of coaches and front desk staff
- Own staff scheduling, payroll efficiency, and operational consistency
- Track and act on key performance metrics (sales, retention, payroll, class utilization)
- Drive member experience, retention efforts, and issue resolution
- Support local marketing, community partnerships, and events

### Qualifications:

- A confident, people-first leader who enjoys being on the floor
- Highly organized and comfortable managing multiple priorities
- Data-aware and able to use KPIs to guide decisions
- Comfortable driving sales, retention, and performance metrics
- Customer-focused with strong communication skills
- Aligned with HYLO's core values of excellence, humility, consistency, hospitality, and grace
- Energized by boutique fitness culture and community building

### Preferred Experience

- Leadership or management experience in fitness, hospitality, retail, or service-based businesses
- Experience managing teams, schedules, and performance
- Sales, customer experience, event planning, or membership-based environment experience is a plus.

**Job Type:** Full-time

**Pay:** \$51,700.68 - \$62,263.19 a year

[Apply Here](#)

Source: Indeed

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## Receptionist - State Farm Agent Team Member (Roswell)



STATE FARM® INSURANCE AGENT

# Whitney Kennedy

570 Colonial Park Dr #312, Roswell, GA 30075

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### Responsibilities

- Greet clients warmly in person and over the phone, directing them to the appropriate team members.
- Manage appointment scheduling and office communications.
- Assist in handling incoming inquiries and maintaining customer records.
- Engage in sales conversations with prospective and existing clients, identifying opportunities to offer insurance solutions.
- Provide excellent customer service and follow up on client needs.
- Support the team with various administrative tasks and projects..

### Qualifications:

- Previous experience in a receptionist or customer service role.
- Excellent communication and interpersonal skills.
- Strong organizational and multitasking abilities.
- Comfortable with engaging in sales conversations.
- Basic computer skills, including Microsoft Office and CRM systems.

**Job Type:** Full-time

**Pay:** \$45,000 - \$65,000 a year

[Apply Here](#)

Source: Indeed

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## Accounts Payable Specialist (Brookhaven)



1800 Century Place, Atlanta, GA 30345

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### Responsibilities

- Prepares and verifies accounts payable vouchers, enters data into the State's financial system and submits checks to vendors;
- Monitors budget expenditures pertaining to accounts payable and notifies supervisor if expenditures exceed budgeted amounts;
- Monitors cash disbursements daily and monthly;
- Oversees or participates in the compilation of data and prepares standard accounting reports;
- Audits travel expense statements for accuracy, authorization and compliance with state regulations;
- Maintains vendor and other payable files;
- Operates computers programmed with accounting software to record, store, and analyze information;

### Qualifications:

#### Minimum Qualifications

- Associate degree in Accounting, Public Administration or a closely related field **\*and\*** three years of experience in accounting. Related experience may substitute for the degree on a year-for-year basis.

#### Preferred Qualifications

- Experience in TeamWorks Financial System - Accounts Payable Module
- Experience with the State of Georgia Concur Application
- Experience in Workday applications

**Applications will be accepted until March 5, 2026.**

**Job Type:** Full-time

**Pay:** \$45,000 - \$50,000

[Apply Here](#)

Source: Indeed

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## Assistant Community Manager (Buckhead)



3601 Piedmont Road NE, Atlanta, GA 30305

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### Responsibilities

- Perform recertification interviews with residents, complete paperwork, system entry and submit to corporate office.
- Track rental inquiries from referrals, walk-ins and phone contacts. Accept, date/time stamp and log all applications for unit rental.
- Show vacant units, market property amenities.
- Maintain knowledge of all procedures for Accounts Payable and Receivables, assist Community Manager with collections efforts.
- Assist Community Manager with filing court documents for eviction; attend court hearing if Community Manager is not available.
- Executes marketing campaigns for leasing of rental units, including promotion, tours of property and rental units. Prepares, processes and modifies lease agreements and related forms. Maintains knowledge of competition and market conditions effecting leasing and operations and makes adjustments to the business and marketing models to ensure the Company remains competitive and in compliance with applicable federal and state laws.

### Qualifications:

- Required: One or more years' experience with residential real estate management.
- Tax Credit, Section 8 and/or Public Housing experience preferred.
- High School Diploma or equivalent required. Two or more years of college preferred. After hiring, will complete all company required certification training and testing.

**Job Type:** Full-time

**Pay:** \$23 - \$25 an hour

[Apply Here](#)

Source: Indeed

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## Admissions Advisor (Roswell)



1003 Mansell Road, Roswell, GA 30076

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### Responsibilities

As our Admissions Advisor, your day will be filled with opportunities to guide prospective students on their journey into the beauty industry. You'll lead tours that showcase the excitement of our programs, answer questions about career paths, and ensure every visitor feels welcome and supported. Your passion and knowledge will shine as you build connections, inspire future professionals, and help them take the first step toward success.

### Qualifications:

- Experience in the beauty industry
- Ability to work different hours than those of regular school hours
- Willingness to represent the image and aesthetic of our school
- Comfortable using CRM systems and computers

**Job Type:** Full-time

**Pay:** \$22 - \$24 an hour

[Apply Here](#)

Source: Indeed

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## Customer Service Administrator (Roswell)



1125 Northmeadow Pkwy Ste 100, Roswell, GA 30076

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### Responsibilities

- Uphold a professional and welcoming atmosphere in the office, ensuring visitors are greeted warmly and provided with assistance.
- Handle incoming calls, emails, and inquiries, directing them to the appropriate parties as necessary.
- Process sales orders, update and maintain the contracts, and process quotes and agreements as required.
- Coordinate shipment of orders, including arranging shippers, and tracking customs issues.
- Maintain detailed records of customer interactions, transactions, and feedback for analysis and continuous improvement
- Manage day-to-day administrative tasks, including scheduling meetings, coordinating travel arrangements, and handling correspondence.
- Assist with resolving outstanding payments and receivables through communication with departments, vendors, and clients.

### Qualifications:

- 3+ years of office administrative experience, including sales support and bookkeeping.
- Minimum 1 year of related experience supporting a business function.
- High school diploma or equivalent; additional certification in office administration is a plus.
- Excellent math skills.
- MS Office, particularly Excel skills.
- High level of communication skills via phone, writing, and in person.

**Job Type:** Full-time

**Pay:** From \$22 an hour

[Apply Here](#)

Source: Indeed

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## Service Processor II (Atlanta 30339)



2300 Windy Ridge Parkway SE, Atlanta, GA 30339

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### Responsibilities

The Service Processor II will be part of a team responsible for the accurate, timely and efficient processing of routine and complex transactions involving client account opening, account maintenance, rep changes, sponsor company changes and supporting the day-to-day activities associated within Brokerage Operations.

- Provide a high level of service and support to independent financial advisors nationwide
- Review, process and follow up on a variety of complex brokerage and non-brokerage account requests
- Act as subject matter expert for several different responsibilities within brokerage Operations
- Act as back-up to co-workers and senior processors through cross-training on all department functions
- Interact with clearing firm on routine brokerage account processing requests; provide updates and statuses in contact management systems

### Qualifications:

- A high school diploma or equivalent.
- 3+ years of work experience in financial services.
- Proficiency at MS Word, Excel, Edge, Chrome, Outlook, OneNote, Teams.
- Must become proficient with: CAIS, NetX360, Wealthscape, Front-End Imaging (FEI), Support Center (contact management and imaging workflow systems), eQuipt and other assigned backoffice functions.
- Preferred: 3+ years' experience in financial services operations or broker-dealer setting. FINRA Series 7 license a plus.

**Job Type:** Full-time

**Pay:** \$45,000 - \$60,000 a year

[Apply Here](#)

Source: Indeed

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## Customer Team Member (Alpharetta)



# Social Status Solutions

Alpharetta, GA

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Our company prioritizes creativity and collaboration when it comes to assisting our small to mid-sized clientele with their advertising needs. Through personalized outreach strategies, we are able to increase their market presence, brand recognition, and sales revenue.

### Responsibilities

- Confidently provide information to clients regarding sales promotions and company history
- Increase product knowledge and improve sales knowledge through attending meetings with our department teams
- Ensure proper attitude, behavior, and respect for our brand and Customer Team Member policies
- Develop authentic relationships with the brand's prospective consumers by assessing their needs, making personalized product recommendations, and creating a memorable experience
- Answer a wide array of customer inquiries, such as product knowledge, pricing, and item availability by utilizing Customer Team Member training and client communication

### Qualifications:

- Experience in customer service, client relations, sales, or retail is preferred
- Operates with a high degree of ethics and integrity
- Work successfully as part of an entry level team and independently
- Someone who is eager to learn and make a difference
- Confident overturning objections and has a proven track record of closing sales

**Job Type:** Full-time

**Pay:** \$3,600 - \$5,800 a month

[Apply Here](#)

Source: Indeed

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## Administrative Assistant (Roswell)



1005 Mansell Road, Roswell, GA 30076

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### Responsibilities

- Greet visitors, clients, and vendors at the front desk with professionalism and warmth
- Answer multi-line phone systems promptly, directing calls accurately
- Manage calendar appointments, schedule meetings, and coordinate conference room bookings
- Perform data entry, filing, and maintain organized records using digital tools like Google Workspace and Microsoft Office
- Handle correspondence including proofreading emails, memos, and reports for clarity and accuracy
- Support bookkeeping tasks using QuickBooks or similar accounting software

### Qualifications:

- Proficiency in Administrative Assistance and Clerical Skills
- Proven experience in an office environment or administrative role
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint) and Google Workspace tools
- Strong computer literacy including familiarity with multi-line phone systems and office management software like QuickBooks
- Bilingual abilities are a plus to effectively communicate with diverse clients and team members
- Previous experience as a dental or medical receptionist or personal assistant is advantageous but not required

**Job Type:** Full-time

**Pay:** \$20 - \$24 an hour

[Apply Here](#)

Source: Indeed

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## Patient Care Coordinator (Sandy Springs)



5901 Peachtree Dunwoody Rd NE c65, Atlanta, GA 30328

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### Responsibilities

- Greets, checks-in and checks-out patients
- Handles new and existing patient inquiries
- Ensures patient Electronic Medical Records (EMR) and correspondence are accurate and up-to-date in the EMR system and makes updates as needed and appropriate
- Collects and posts patient payments
- Answers phone calls and emails relaying information and requests accurately and delivering messages as needed
- Schedules, reschedules and cancels patient appointments
- Provides support to their assigned doctor and assists other PCCs as needed
- Provides supplement and nutraceutical information to patients and answers questions as needed

### Qualifications:

- High School Diploma required; Completed college coursework, Medical Assistant Certificate or Associate's Degree preferred
- A minimum of 2 years professional experience in a clinic or medical practice required.
- Knowledge of general clinic or medical practice processes
- Basic/Intermediate computer skills with a willingness to learn our intake and patient care systems
- Strong verbal/written communication and listening skills; including excellent impersonal skills and telephone communication
- Excellent organizational and time management skills

**Job Type:** Full-time

**Pay:** \$20 - \$22 an hour

[Apply Here](#)

Source: Indeed

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## Receptionist (Dunwoody)



VISITING NURSE  
HEALTH SYSTEM

1 Ravinia Drive, Dunwoody, GA 30346

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### Responsibilities

- Perform various administrative tasks such as managing calendars, scheduling appointments, handling mail, and maintaining office supplies.
- Answer and route incoming calls; take and relay messages
- Receive, log, and distribute mail and faxed referrals
- Maintain and organize company files and charts
- Support staff with photocopying and general administrative tasks
- Manage multiple tasks simultaneously while maintaining professionalism and composure, especially during busy periods.

### Qualifications:

- High School Diploma or equivalent in skill and/or experience.
- Bachelor's Degree in Business, Social Work, or related field preferred
- Must have reliable transportation, valid driver's license, and current vehicle insurance
- Minimum of 1 year experience
- Excellent communication and interpersonal skills.
- Strong organizational abilities and attention to detail.
- Proficiency in office software and equipment.
- Ability to handle stressful situations and maintain a calm demeanor.

**Job Type:** Full-time

**Pay:** \$40,668.16 - \$61,002.24 a year - Temp-to-hire

[Apply Here](#)

Source: Indeed

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## Mortgage Loan Assistant (Alpharetta)



**AMERIS BANK**

Alpharetta, GA

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### **Responsibilities**

- Responsible for assisting designated Loan Originator(s) with marketing needs, administrative office functions, client communications and loan applications as directed.
- Maintain an active Ameris Bank sponsored Nationwide Licensing System and Registry (NMLS) number in compliance with the federal S.A.F.E Act requirements.
- Input files into designated origination system and obtain all necessary documentation.
- Send out all required compliance disclosures and loan packages as needed.
- Assist in retrieving client data including: faxing and emailing documents, preparing correspondence, making copies of borrower information, filing, scanning etc.

### **Qualifications:**

- High school diploma or GED required. Bachelor's degree preferred.
- 2 years customer service experience required.
- 2 years Mortgage experience preferred.
- Basic knowledge of loan documentation for state and compliance preferred.
- Thorough working knowledge of HMDA, compliance and new regulations and procedures preferred.

**Job Type:** Full-Time

**Pay:** not stated

[Apply Here](#)

Source: Indeed

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## Claims Assistant (Buckhead)



### Midway Insurance Management International

3355 Lenox Road NE, Atlanta, GA 30326

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#### Responsibilities

- The ideal candidate for this role, would previously have experience in a position dealing with Insurance or in an Executive Assistant role.
- Excellent grammar, drafting, experience with file management and editing skills are preferred.
- Responsibilities include setting up new claims, answering phones, drafting letters and scanning mail and faxes.
- Must be able to multi-task and work quickly with accuracy

#### Qualifications:

- Proficiency in Microsoft Office suite
- Education Bachelor's (Preferred)
- Experience: Administrative 3 years (Preferred)
- Strong organizational skills
- Excellent attention to detail for proofreading and editing tasks
- Experience in legal drafting or related field
- Ability to manage multiple tasks and deadlines effectively
- Previous experience in a clerical or administrative role
- QuickBooks proficiency is a plus
- Bilingual proficiency in Spanish is advantageous.

**Job Type:** Full-time

**Pay:** \$40,000 - \$60,000 a year

[Apply Here](#)

Source: Indeed

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## Patient Care Technician / PCT / Stepdown (Sandy Springs)

# EMORY

## HEALTHCARE

4484 Peachtree Dunwoody Road NE, Atlanta, GA 30342

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### Responsibilities

- Performs assigned patient care and observation duties under the direction of a Registered Nurse and/or LPN, including but not limited to: cleaning the patient's room, operating various clinical equipment, helping with emergencies, assisting with patient procedures, collecting and transporting patient specimens and completing applicable forms.
- Communicates with patients, families and members of patient care team.
- Maintains hospital and unit-specific competencies. As part of a patient focused service, promotes a supportive and healing environment so that customer and staff satisfaction are enhanced.
- Ensures that prescribed measures related to hygiene, comfort, and rest are provided.
- Complies with Standard Precautions guidelines, Infection Control procedures, and safety standards to maintain and promote a clean and healthy work environment.
- Assists in the use of bag-valve-mask device, anti-embolism stockings, pneumatic compression stockings, oxygen, suction equipment, incentive spirometer, emergency cart and bedside glucose monitoring machine.
- Operates converter chair, lifts, scales, beds, stretchers, wheelchairs, non-invasive BP monitors, automatic thermometer, sphygmomanometer, pulse oximeter, and computers. Records patient intake and output.

### Qualifications:

- A high school diploma or equivalent.
- BLS required.
- Previous healthcare experience preferred, but not required.

**Job Type:** Full-time

**Pay:** \$18.00 - \$21.40 an hour

[Apply Here](#)

Source: Indeed

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## Program Coordinator (Roswell)



Roswell, GA 30075

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### Responsibilities

- Development of environmental education (EE) programs and curriculum for Camp Kingfisher
- Develop and oversee specialty camps, including Survival camp, Art in Nature camp, and Mad Science camp
- Handle captive wildlife during large camp programs
- Plan weekly curriculum meetings for counselors to develop schedules and ongoing training in the area of EE including: checking counselor schedules for conflicts, content, and coordinating with camp administrative staff and CNC staff
- Oversee and supervise the seasonal environmental education specialist
- Assist in development of Travel Program- adventure based camp for rising 8th and 9th graders

### Qualifications:

- Bachelor's degree (a degree in outdoor education-related field or natural resources is preferred), or equivalent experience.
- 2 – 3 years of experience in a camp or environmental education facility
- Ability to coach, mentor, and lead groups of all ages in an outdoor setting
- Strong organizational skills
- Strong verbal and written communication skills
- MS Office computer skills including Excel, Publisher and Word
- Current First Aid/CPR certification, course provided
- Willingness to work outdoors during the summer season
- Willingness and availability to work flexible hours (includes evening work).

**Job Type:** Seasonal

**Pay:** not stated

**[Apply Here](#)**

Source: Indeed

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## Food service and Hospitality hiring

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### **Bartender (Buckhead)**

**From \$25 - \$60 an hour – Part-time, Full-time**

Mission + Market | 3550 Lenox Rd NE Suite 550, Atlanta, GA 30326

[Apply Here](#)

### **Bartender (Roswell)**

**\$800 - \$1,200 a week - Full-time**

Luck's Burger & Brew | 1144 Alpharetta Street, Roswell, GA 30075

[Apply Here](#)

### **Server (Marietta)**

**\$18 an hour - Full-time**

Parc Communities | 999 Hood Rd, Marietta, GA 30068

Full-time: [Apply Here](#)      Part-time: [Apply Here](#)

### **Barista (Atlanta 30339)**

**\$17 - \$19 an hour - Part-time, Full-time**

Sterling Culinary Management | 3100 Interstate North Circle SE, Atlanta, GA 30339

[Apply Here](#)

### **Guest Services Rep - Hyatt Regency Villa Christina (Brookhaven)**

**\$\$16.50 - \$17.50 an hour - Part-time**

Hyatt Regency | 4000 Summit Blvd, Atlanta, GA 30319

[Apply Here](#)

### **Dishwasher (Dunwoody)**

**\$16 - \$19 an hour - Part-time, Full-time**

Puttshack | 111 High Street, Dunwoody, GA 30346

[Apply Here](#)

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Source: Indeed

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## Child care, Senior care, Animal care, Healthcare hiring

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### **Early Learning Music Teacher (Buckhead)**

**\$22.11 - \$26.63 an hour - Part-time, Full-time**

The Preschool at PRUMC | 3180 Peachtree Road NE, Atlanta, GA 30305

[Apply Here](#)

### **Pet Groomer - PetSuites (Roswell)**

**\$21.61 - \$26.02 an hour - Full-time**

Petsuites | Roswell 30076

[Apply Here](#)

### **Compassionate PCA for Active Professional Man (John's creek)**

**\$\$20 - \$22 an hour - Full-time**

Private Duty | 3150 Old Alabama Road, Johns Creek, GA 30022

[Apply Here](#)

### **Medical Assistant / LPN (Roswell)**

**\$18 - \$20 an hour - Part-time, PRN**

Georgia Dermatology and Skin cancer center | 415 East Crossville Road, Roswell, GA 30075

[Apply Here](#)

### **Medical Receptionist (Buckhead)**

**From \$18 an hour - Full-time**

Olansky Dermatology and Aesthetics | 3379 Peachtree Rd #500, Atlanta, GA 30326

[Apply Here](#)

### **Women's Behavioral Health Technician -3rd Shift (Dunwoody)**

**From \$17 an hour - Full-time**

NANA Healthcare Management | 4594 Barclay Drive, Dunwoody, GA 30338

[Apply Here](#)

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Source: Indeed

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## Others hiring

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### **Custodian (Dunwoody)**

**\$22.50 - \$23.50 an hour - Part-time**

SBM Management Services | Atlanta, GA 30346

[Apply Here](#)

### **Summer Camp Assistant Director (Brookhaven)**

**\$18.25 - \$20.75 an hour – Seasonal**

Steve & Kate's Camp | 1025 Lenox Park Boulevard, Atlanta, GA 30319

[Apply Here](#)

### **Beverage Production/Warehouse (Roswell)**

**\$18 - \$25 an hour - Temp-to-hire**

Hive Bev Co Ltd | 245 Hembree Park Dr, Roswell, GA 30076

[Apply Here](#)

### **Maintenance Assistant- The Piedmont at Buckhead (Buckhead)**

**\$18 - \$21 an hour - Full-time**

The Piedmont at Buckhead | 650 Phipps Boulevard NE, Atlanta, GA 30326

[Apply Here](#)

### **Experienced Landscaper (Dunwoody)**

**\$18 - \$21 an hour - Full-time**

NANA Healthcare Management | 4828 Ashford Dunwoody Road, Dunwoody, GA 30338

[Apply Here](#)

### **Spa Coordinator (Brookhaven)**

**\$18 - \$20 an hour - Full-time**

CentreSpringMD | 1401 Dresden Dr, Atlanta, GA 30319

[Apply Here](#)

Source: Indeed